



Office of the Principal Government Polytechnic College Kupwara

Karihama, Kupwara-193222

Website: www.govtpolytechnickupwara.org

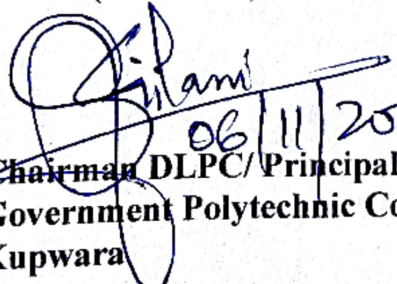
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ANNEXURE-A

TERMS AND CONDITIONS FOR THE SUPPLY OF BOOKS FOR THE FINANCIAL YEAR 2025-26.

1. Supply of books (F.O.R. Govt. Polytechnic College Kupwara) will be made only by Registered Post / Courier or through messenger at the cost of Firm / Agency.
2. A minimum discount for the Purchase of books has been fixed as 15% on the publisher's price except Govt/ Society / Institutional Publication for the financial year 2025-26.
3. Books shall be supplied in appropriate physical condition. Damaged / Defective copies shall not be accepted and will be returned at the cost of Firm / Agency.
4. The books shall be supplied within 30 days, failing which the order will be treated as cancelled.
5. Only latest editions of books are to be supplied except mentioned, otherwise the price charged must be as per the Publishers catalogue.
6. The bill should be accompanied with price proof wherever the price is not printed on the book.
7. The following certificates / essential numbers shall be recorded on the bill:
 - a. PAN/TAN number of the Firm/ Agency.
 - b. Latest editions are supplied. (Certificate to this effect)
 - c. Approved discount is applied on the purchase order. (Certificate)
8. Tagged prices on the books are liable to be rejected.
9. Discount on the total bill will be accepted.
10. The supplier shall undertake to refund the amount, if charged in excess than the approved price of the books.
11. The payment shall be released after the receipt of books and their technical verification / accessioning by the Govt. Polytechnic College Kupwara.
12. Firm has to submit the bills in triplicate quoting supply order No & Date.
13. The Principal, GPC Kupwara reserves the right to withdraw / cancel / reject/ modify order without assigning any reasons.
14. In case of any dispute, jurisdiction for legal proceedings shall be restricted only to the court at Anantnag / Srinagar, J&K UT.
15. No applications / litigation will be entertained after cutoff date. The applicants are advised to apply well before cutoff date.
16. Only those firms which are registered with book federation of India are eligible to apply. (Certificate).


Chairman DLPC/Principal
Government Polytechnic College
Kupwara

No: GPCK/Estt/2025-26/ 618
Dated 06/11/2025

